

CFPA-E Training Commission

Location Virtual Online

Date 21st October 2020

Members in attendance

TRAINING COMMISSION MEMBERS						
No	Country	First Name	Surname	Role in Commission	Organisation	
1	Austria	Wolfgang	Neumuller		BVS	
2	Belgium	Alain	Verhoyen		ANPI	
3	Czech Republic	Jan	Smolka		Majaczech, zs	
4	Denmark	Pia	Mark		DBI	
5	Finland	Heli	Hattonen	Vice Chair	SPEK	
6	France	Jean-luc	Cochet		CNPP	
7	Germany	Ingeborg	Schlosser		VdS Schadenverhütung	
8	Greece	Dionysis	Kolaitis		National Technical University of Athens	
9		Yiannis	Kontoulis		ELIPYKA	
10	Italy	TBC				
11	Norway	Tom Eric	Galambos		Norsk Brannvern Forening,	
12	Portugal	Monica	Baeta		APSEI - Associação Portuguesa de Segurança	
13	Slovenia	Gasper	Golob		SZPV	
14	Spain	Mirna	Rodríguez García		CEPREVEN	
15	Sweden	Isabell	LiungmanBosaeus		Brandskyddsföreningen	
16	Switzerland	Katharina	Adelberger		Swiss Safety Centre AG	
17	UK	John	Briggs	Chair	Fire Protection Association	



Minutes of meeting CFPA-E Training Commission

Minutes by John Briggs

Location online

Date 21/ 10 / 2020

Point	Notes	Who	Deadline
1:	Welcome & opening of the meeting Welcome by JB and introduction of participants in TC		
1a:	 New participants and apologies for absence 3 new participants Isabella LiungmanBosaeus from Brandskyddsföreningen in Sweden. Susana Casinha APSEI Portugal Monica Baeta APSEI Portugal Apologies were received from PIA Mark and Tom Eric Galambos 		
1b:	Host Presentation As this was an online commission meeting there is no Host presentation		
2:	 Approval of the agenda The agenda for this meeting was shortened and was approved by the meeting 		
3:	Minutes of last meeting Minutes approved but as they were over a year old it was decided not to go through them in detail.		
4	 New Training Centre Handbook and Audit forms These were sent to members in November 2019 and again immediately before this meeting. There had been some updates to these documents. 		
4 a	CFPA Training centre Handbook - Sent with the new "Sanctions" paragraph	JB	Sent in Nov 2019
4b	CFPA EQA Audit Forms - EQA must be done at least once every fourth year.		



Course number Course name products for Country EQA out by adde of life by Year in Course name products for EQA out by adde of life by Year in Course name products for 1.21 passive fire protection of buildings Sloveria IQA 01/10/2009 Gaspar Golob 1.91 photovirks 1.91 photovirks Sloveria IQA 01/10/2009 Gaspar Golob 1.91 photovirks 1.91 photovirks Sloveria IQA 01/10/2009 Gaspar Golob 1.91 photovirks 1.91 photovirks IQA 01/10/2009 John Briggs 1.14 Fire Risk Assessment IQK IQA 01/10/2009 John Briggs 1.14 Fire Risk Assessment IQK IQA 01/10/2009 Materian Adebruper 1.33 Security Manager Switzerland IQA 01/10/2009 Materian Adebruper 1.33 Security Manager Switzerland IQA 01/10/2009 Reterins Adebruper 1.19 Hot Works 1.19 Fire Safety Technical Cycle Germany IQA 01/10/2000 Interior Interior Interior Interior IQA 01/10/2009 Interior Interior Interior IQA 01/10/2009	oint	Notes						Who	[Deadlin
FQA and IQA results following the meeting in Bologna last year This was really the main purpose of the meeting today, to record the IQA and EQA that had been completed. It was also suggested and agreed that there would be no sanctions imposed on any member country for not completing the EQA /IQA The results of the EQA / IQA recently carried out were not expected to be good, but the result listed below indicate that the results were very much better than expected. IQA - EQA CEPAE register QA EQA EQA	4c	CFPA	IQA Observation pacl	<						
This was really the main purpose of the meeting today, to record the IQA and EQA that had been completed. It was also suggested and agreed that there would be no sanctions imposed on any member country for not completing the EQA /IQA The results of the EQA / IQA recently carried out were not expected to be good, but the result listed below indicate that the results were very much better than expected. IQA			IQA must be done at	least once per	year.					
This was really the main purpose of the meeting today, to record the IQA and EQA that had been completed. It was also suggested and agreed that there would be no sanctions imposed on any member country for not completing the EQA /IQA The results of the EQA / IQA recently carried out were not expected to be good, but the result listed below indicate that the results were very much better than expected. IQA										
IQA and EQA that had been completed. It was also suggested and agreed that there would be no sanctions imposed on any member country for not completing the EQA /IQA The results of the EQA / IQA recently carried out were not expected to be good, but the result listed below indicate that the results were very much better than expected. IQA = EQA CFPA= register	5									
agreed that there would be no sanctions imposed on any member country for not completing the EQA /IQA The results of the EQA / IQA recently carried out were not expected to be good, but the result listed below indicate that the results were very much better than expected. IQA			, , , , , , , , , , , , , , , , , , , ,		_	•				
The results of the EQA / IQA recently carried out were not expected to be good, but the result listed below indicate that the results were very much better than expected. IQA - EQA CFPA-E register										
The results of the EQA / IQA recently carried out were not expected to be good, but the results listed below indicate that the results were very much better than expected. IQA - EQA CFPAE register		_		•	Juseu	On any	member			
listed below indicate that the results were very much better than expected. IDA - EQA CFPA E register		Counti	y for flot completing the	LQATIQA						
Course number Course name number Course name (either EGA) (load or carried date of products for 121 passive fire protection of buildings Slovenia IGA (load of 1101/2020 Gaspar Golob 1.9 Horizonia Sauce fighting and Fire prevention IVK (load 0.1101/2020 Gaspar Golob 1.9 Horizonia Sauce fighting and Fire prevention IVK (load 0.1101/2020) (load products for the fire protection flamager in IVK (load 0.1101/2020) (load products flamager) (load 0.1101/2020) (load 0.1101/2020) (load products flamager) (load 0.1101/2020) (load 0.1101/2020) (load 0.1101/2020) (load 0.1101/2020) (load 0.1101/2020) (l	5a			•			•	•	, but the re	sults
Course C		IOA - FO	A CEPA-E register							autofilled
Course number Course name Course Courty EQA out by audit filled by Yea		1001 200	TOT TY E Teglotes							udtornicu
number Course name Country EQA out by audit filled by Yea installation and inspection of Products for 1.21 passive fire protection of buildings Stovenia IOA O01/1/2020 Gaspar Golob 1.19 Hotworks Stovenia IOA O01/1/2020 Gaspar Golob 1.4 Fire Risk Assessment UK IOA O10/82019 John Briggs I.4 Fire Risk Assessment UK IOA O10/82019 John Briggs I.4 Fire Risk Assessment UK IOA O10/82019 John Briggs I.4 Fire Risk Assessment UK IOA O10/82019 John Briggs I.4 Fire Risk Assessment UK IOA O10/82020 John Briggs I.4 Fire Risk Assessment Viva IOA O10/82020 John Briggs I.4 Fire Risk Assessment Viva IOA O10/82020 John Briggs I.4 Fire Safety Manager Switzerland IOA O10/1/2020 Katerina Adeburger I.19 Hot Works I.4 Fire Safety Management Cycle Germany IOA O10/1/2020 Ion Eric Gambolos I.4 Fire Safety Management Cycle Germany IOA O10/1/2020 Iongebrog Schlosser I.2 Fire Safety Fachnical Cycle Spain EQA Germany IOA O10/1/2020 Iongebrog Schlosser / Inma Rodriguez I.2 Fire Safety Technical Cycle Spain IOA O10/1/2020 Iongebrog Schlosser / Inma Rodriguez I.3 Fire Detection Finland IOA IOA O10/1/2020 Iongebrog Schlosser / Inma Rodriguez I.3 Fire Detection Finland IOA O10/1/2020 Iongebrog Schlosser / Inma Rodriguez I.2 Fire Safety Technical Cycle Austria IOA O10/1/2020 Iongebrog Schlosser / Inma Rodriguez I.2 Fire Safety Technical Cycle Austria IOA O40/1/2020 Iongebrog Schlosser / Inma Rodriguez I.2 Fire Safety Technical Cycle Austria IOA O40/1/2020 Iongebrog Schlosser / Inma Rodriguez I.2 Fire Safety Technical Cycle Austria IOA O40/1/2020 Iongebrog Schlosser / Inma Rodriguez I.2 Fire Safety Technical Cycle Austria IOA O40/1/2020 Iongebrog Schlosser / Inma Rodriguez I.2 Fire Safety Technical Cycle Austria IOA O40/1/2020 Iongebrog Schlosser / Inma Rodriguez Inma Rodriguez Inma Rodriguez Inma Rodriguez Inma Rodriguez Inma Rodriguez Inm		Course			*		date of			
121 psssive fire protection of buildings Slovenia IQA 01/01/2020 Gaspar Golob 123 Basic Fire fighting and Fire prevention UK IQA 01/08/2019 John Briggs 14. Fire Risk Assessment UK IQA 01/08/2019 John Briggs 18. Explosion rotection Manager Switzerfand IQA 10/12/2019 Katerina Adelburger 13.3 Security Manager Switzerfand IQA 10/12/2019 Katerina Adelburger 1.19 Hot Works Norway IQA 20/10/2020 Tom Enc Gambolos 1.1 Fire Safety Manager Germany IQA 20/10/2020 Tom Enc Gambolos 1.2 Fire Safety Technical Cycle Germany IQA 20/10/2020 Tom Enc Gambolos 1.2 Fire Safety Technical Cycle Spain IQA 20/10/2020 Tom Enc Gambolos 1.2 Fire Safety Technical Cycle Spain IQA 20/10/2020 Tom Enc Gambolos 1.2 Fire Safety Technical Cycle Spain IQA 20/10/2020 Tom Enc Gambolos 1.2 Fire Safety Technical Cycle Spain IQA 20/10/2019 Held Hatonen 1.19 Hotworks Finland IQA 20/10/2020 WolfGang Neumuller There were in fact 13 IQAs carried out and 2EQA 20/10/20/20/20/20/20/20/20/20/20/20/20/20/20								filled by		Year
1.19 Hotworks 1.2 Basic Fire fighting and Fire prevention 1.4 Fire Risk Assessment 1.4 Fire Risk Assessment 1.5 Explosion rotection Manager 1.5 Explosion rotection Manager 1.6 Explosion rotection Manager 1.7 Switzerfand IGA 1.7 Fire Safety Manager Switzerfand IGA 1.8 Explosion rotection Manager 1.19 Hot Works Norvay 1.19 Hot Works 1.1 Fire Safety Managerent Cycle 1.2 Fire Safety Managerent Cycle 1.2 Fire Safety Fechnical Cycle 1.3 Fire Detection 1.4 Fire Works 1.5 Fire Detection 1.5 Fire Detection 1.6 Fire Detection 1.6 Fire Detection 1.6 Fire Detection 1.7 Fire Works 1.2 Fire Safety Fechnical Cycle 1.2 Fire Safety Fechnical Cycle 1.2 Fire Safety Fechnical Cycle 1.3 Fire Detection 1.4 Fire Works 1.5 Fire Detection 1.6 Fire Safety Fechnical Cycle 1.6 Fire Safety Fechnical Cycle 1.7 Fire Works 1.8 Fire Detection 1.9 Fire Detection 1.9 Fire Detection 1.1 Fire Safety Fechnical Cycle 1.2 Fire Safety Fechnical Cycle 1.3 Fire Detection 1.4 Fire Safety Fechnical Cycle 1.5 Fire Safety Fechnical Cycle 1.6 Fire Safety Fechnical Cycle 1.7 Fire Safety Fechnical Cycle 1.8 Fire Safety Fechnical Cycle 1.9 Fire Safety Fechnical Cycle 1.1 Fire Safety Fechnical Cycle 1.2 Fire Safety Fechnical Cycle 1.2 Fire Safety Fechnical Cycle 1.3 Fire Safety Fechnical Cycle 1.4 Fire Safety Fechnical Cycle 1.5 Fire Safety Fechnical Cycle 1.6 Fire Safety Fechnical Cycle 1.7 Fire Safety Fechnical Cycle 1.8 Fire Safety Fechnical Cycle 1.9 Fire Safety Fechnical Cycle 1.1 Fire Safety Fechnical Cycle 1.2 Fire Safety		1 21			IΩΔ		01/01/2020	Gaspar Golob		202
1.4 Fire Risk Assessment 1.8 Explosion rotection Manager 1.33 Security Manager 1.19 Hot Works 1.19 Hot Works 1.19 Hot Works 1.1 Fire Safety Managerent Cycle 1.2 Fire Safety Technical Cycle 1.3 Fire Detection 1.3 Fire Detection 1.4 Fire Safety Technical Cycle 1.5 Fire Safety Technical Cycle 1.5 Fire Safety Technical Cycle 1.6 Fire Safety Technical Cycle 1.7 Fire Wore in Technical Cycle 1.8 Fire Safety Technical Cycle 1.9 Hotworks 1.1 Fire Safety Technical Cycle 1.1 Fire Wore in Technical Cycle 1.2 Fire Safety Technical Cycle 1.3 Fire Detection 1.4 Fire Safety Technical Cycle 1.5 Fire Safety Technical Cycle 1.6 Fire Wore in Technical Cycle 1.7 Fire Wore in Technical Cycle 1.8 Fire Safety Technical Cycle 1.9 Hotworks 1.1 Fire Safety Technical Cycle 1.1 Fire Safety Technical Cycle 1.1 Fire Safety Technical Cycle 1.2 Fire Safety Technical Cycle 1.3 Fire Detection 1.3 Fire Detection 1.4 Fire Safety Technical Cycle 1.5 Fire Safety Technical Cycle 1.6 Fireland 1.7 Fire Safety Technical Cycle 1.7 Fire London 2019 1.8 Fire Detection 1.9 Fire Safety Technical Cycle 1.1 Fire Safety Technical Cycle 1.2 Fire Safety Technical Cycle 1.3 Fire London 2019 1.4 Fire Safety Technical Cycle 1.5 Fire Safety Technical Cycle 1.6 Germany EQA 1.6 Germany 1.										201
1.8 Explosion rotection Manager 1.3 Security Manager 1.19 Hot Works 1.19 Hot Works 1.19 Hot Works 1.19 Fire Safety Management Cycle 1.2 Fire Safety Technical Cycle 1.3 Fire Detection 1.3 Fire Detection 1.3 Fire Detection 1.4 Fire Safety Technical Cycle 1.5 Fire Safety Technical Cycle 1.6 Fire Safety Technical Cycle 1.7 Fire Safety Technical Cycle 1.8 Fire Safety Technical Cycle 1.9 Hotworks 1.9 Hotworks 1.1 Fire Safety Technical Cycle 1.9 Fire Safety Technical Cycle 1.0 A 00101/2020 Heli Hatonen 1.19 Hotworks 1.19 Hotworks 1.19 Hotworks 1.19 Hotworks 1.19 Hotworks 1.2 Fire Safety Technical Cycle 1.19 Heli Hatonen 1.2 Fire Safety Techn										201
1.33 Security Manager 1.19 Hot Works Norvay 1.19 Hot Works 1.1 Fire Safety Management Cycle 1.2 Fire Safety Technical Cycle 1.2 Fire Safety Technical Cycle 1.2 Fire Safety Technical Cycle 1.3 Fire Safety Technical Cycle 1.4 Fire Safety Technical Cycle 1.5 Fire Safety Technical Cycle 1.5 Fire Safety Technical Cycle 1.5 Fire Safety Technical Cycle 1.6 Spain EQA Germany 1.7 Germany 1.8 Sprinker systems 1.8 Sprinker systems 1.3 Fire Detection 1.3 Fire Detection 1.3 Fire Safety Technical Cycle 1.2 Fire Safety Technical Cycle 1.3 Fire Safety Technical Cycle 1.4 Mays of reporting these figures was discussed with a couple of examples a good system was forwarded by YK and this list will be forwarded with these minutes. If the members approve, may try to put this on the members side of the Website so that members can fill it in themselve Reporting in Jan 2020 and one meeting on 22 nd Oct 2020 1. New members should consider joining the MIC 1. Ineeting in Jan 2020 and one meeting on 22 nd Oct 2020 1. New members should consider joining the MIC 1. Ineeting in Jan 2020 and one meeting on 22 nd Oct 2020 1. New members should consider joining the MIC 1. This last year 5 newsletters have been sent these highlight the activity and articles of CFPA-E 1. New section in the newsletter as to how members are managing their work in the current crisis 1. News items from members has increased. 1. Certain chapters on the website have been improved and the WG to improve the website which is considered not bad but could improve 1. Update all marketing materials to include new members 1. Firex London 2019										202
1.1 Fire Safety Management Cycle 1.2 Fire Safety Technical Cycle 1.2 Fire Safety Technical Cycle 1.2 Fire Safety Technical Cycle 1.3 Fire Safety Technical Cycle 1.9 Flotworks 1.9 Hotworks 1.9 Hotworks 1.3 Fire Detection 1.3 Fire Detection 1.3 Fire Detection 1.1 Fire Safety Technical Cycle 1.2 Fire Safety Technical Cycle 1.3 Fire Detection 1.3 Fire Detection 1.4 Hotworks 1.5 Firland 1.6 A 020112019 Hell Hatonen 1.6 A 020112019 Hell Hatonen 1.7 Fire Safety Technical Cycle 1.8 Firland 1.9 Hotworks 1.2 Fire Safety Technical Cycle 1.2 Fire Safety Technical Cycle 1.3 Fire Safety Technical Cycle 1.4 Hatonen 1.5 Fire Safety Technical Cycle 1.5 Fire Safety Technical Cycle 1.6 A 0407/2020 WolfGang Neumuller 1.7 Here were in fact 13 IQAs carried out and 2EQA 1.8 Ways of reporting these figures was discussed with a couple of examples a good system was forwarded by YK and this list will be forwarded with these minutes. If the members approve, may try to put this on the members side of the Website so that members can fill it in themselve Reporting of CFPA Europe by Commission Difficult period but trying to be active updating the website / newsletter There are 15 members from 12 countries in the MIC I meeting in Jan 2020 and one meeting on 22 nd Oct 2020 New members should consider joining the MIC Here in Jan 2020 and one meeting on 22 nd Oct 2020 New members a newsletters have been sent these highlight the activity and articles of CFPA-E New section in the newsletter as to how members are managing their work in the current crisis News items from members has increased. Certain chapters on the website have been improved and the WG to improve the website which is considered not bad but could improve Update all marketing materials to include new members Feb 2020 was the first internal newsletter feedback was good and another one is being prepared. Participation to conferences, The Fire Active Technical Cycle Name Technical Cycle 1.5 Fire Active Technical Cycle Name Technical Cycle Name Technical Cycle Name										202
12 Fire Safety Technical Cycle Spain FQA Germany 1005/2019 geborg Schlosser/ Mima Rodriguez 1 19 Hotworks Finland IQA 0201/2019 Hell Hatonen 1.3 Fire Detection Finland IQA 0201/2019 Hell Hatonen 1.3 Fire Detection Finland IQA 0201/2019 Hell Hatonen 1.5 Fire Detection Finland IQA 0201/2019 Hell Hatonen 1.5 Fire Detection Finland IQA 0301/2019 Hell Hatonen 1.5 Fire Detection Finland IQA 0407/2020 WolfGang Neumuller There were in fact 13 IQAs carried out and 2EQA Ways of reporting these figures was discussed with a couple of examples a good system was forwarded by YK and this list will be forwarded with these minutes. If the members approve, may try to put this on the members side of the Website so that members can fill it in themselve Reporting of CFPA Europe by Commission • Difficult period but trying to be active updating the website / newsletter There are 15 members from 12 countries in the MIC • I meeting in Jan 2020 and one meeting on 22nd Oct 2020 • New members should consider joining the MIC • This last year 5 newsletters have been sent these highlight the activity and articles of CFPA-E • New section in the newsletter as to how members are managing their work in the current crisis • News items from members has increased. • Certain chapters on the website have been improved and the WG to improve the website which is considered not bad but could improve • Update all marketing materials to include new members • Feb 2020 was the first internal newsletter feedback was good and another one is being prepared. • Participation to conferences, 1. Firex London 2019										202 202
1.2 Fire Safety Technical Cycle 1.19 Hotvorks Finland 1.28 Sprinkler systems Finland 1.28 Sprinkler systems Finland 1.34 Gammany Jun 1012019 Heli Hatonen 1.35 Fire Detection Finland 1.29 Hotvorks 1.2 Fire Safety Technical Cycle Finland 1.24 Jun 101012020 Heli Hatonen 1.26 Finland 1.26 Jun 101012020 Heli Hatonen 1.27 Fire Safety Technical Cycle Finland 1.28 Jun 1020 Heli Hatonen 1.28 Finland 1.28 Jun 1020 Heli Hatonen 1.29 Finland 1.20 Jun 101012020 Heli Hatonen 1.20 Jun 101						Spain			Mirna Rodriguez	202
1.28 Sprinkler systems 1.3 Fire Detection 1.19 Hotworks Finland IQA 0.001/2019 Heli Hatonen 1.19 Hotworks Finland IQA 0.001/2019 Heli Hatonen 1.19 Hotworks Finland IQA 0.001/2019 Heli Hatonen 1.2 Fire Safety Technical Cycle Austria IQA Ways of reporting these figures was discussed with a couple of examples a good system was forwarded by YK and this list will be forwarded with these minutes. If the members approve, may try to put this on the members side of the Website so that members can fill it in themselves Reporting of CFPA Europe by Commission Difficult period but trying to be active updating the website / newsletter There are 15 members from 12 countries in the MIC Heeting in Jan 2020 and one meeting on 22 nd Oct 2020 New members should consider joining the MIC This last year 5 newsletters have been sent these highlight the activity and articles of CFPA-E New section in the newsletter as to how members are managing their work in the current crisis News items from members has increased. Certain chapters on the website have been improved and the WG to improve the website which is considered not bad but could improve Update all marketing materials to include new members Feb 2020 was the first internal newsletter feedback was good and another one is being prepared. Participation to conferences, 1. Firex London 2019		1.2	Pire Safety Technical Cycle	Spain			01/05/2018	Ingeborg Schlosser/		201
1.3 Fire Detection 1.9 Hotworks 1.2 Fire Safety Technical Cycle 1.3 Fire Safety Technical Cycle 1.4 Cycle Safety Technical Cycle 1.5 Findand Machael Cycle 1.5 Findand Machael Safety Saf										201
There were in fact 13 IQAs carried out and 2EQA Ways of reporting these figures was discussed with a couple of examples a good system water forwarded by YK and this list will be forwarded with these minutes. If the members approve, may try to put this on the members side of the Website so that members can fill it in themselved. Reporting of CFPA Europe by Commission Difficult period but trying to be active updating the website / newsletter There are 15 members from 12 countries in the MIC I meeting in Jan 2020 and one meeting on 22nd Oct 2020 New members should consider joining the MIC This last year 5 newsletters have been sent these highlight the activity and articles of CFPA-E New section in the newsletter as to how members are managing their work in the current crisis News items from members has increased. Certain chapters on the website have been improved and the WG to improve the website which is considered not bad but could improve Update all marketing materials to include new members Feb 2020 was the first internal newsletter feedback was good and another one is being prepared. Participation to conferences, 1. Firex London 2019										201
There were in fact 13 IQAs carried out and 2EQA Ways of reporting these figures was discussed with a couple of examples a good system was forwarded by YK and this list will be forwarded with these minutes. If the members approve, may try to put this on the members side of the Website so that members can fill it in themselved. Reporting of CFPA Europe by Commission Difficult period but trying to be active updating the website / newsletter There are 15 members from 12 countries in the MIC I meeting in Jan 2020 and one meeting on 22 nd Oct 2020 New members should consider joining the MIC This last year 5 newsletters have been sent these highlight the activity and articles of CFPA-E New section in the newsletter as to how members are managing their work in the current crisis News items from members has increased. Certain chapters on the website have been improved and the WG to improve the website which is considered not bad but could improve Update all marketing materials to include new members Feb 2020 was the first internal newsletter feedback was good and another one is being prepared. Participation to conferences, 1. Firex London 2019										202
Ways of reporting these figures was discussed with a couple of examples a good system was forwarded by YK and this list will be forwarded with these minutes. If the members approve, may try to put this on the members side of the Website so that members can fill it in themselved. Reporting of CFPA Europe by Commission Difficult period but trying to be active updating the website / newsletter There are 15 members from 12 countries in the MIC mewsletter There are 15 members from 12 countries in the MIC Mew members should consider joining the MIC This last year 5 newsletters have been sent these highlight the activity and articles of CFPA-E New section in the newsletter as to how members are managing their work in the current crisis News items from members has increased. Certain chapters on the website have been improved and the WG to improve the website which is considered not bad but could improve Update all marketing materials to include new members Feb 2020 was the first internal newsletter feedback was good and another one is being prepared. Participation to conferences, 1. Firex London 2019							04/07/2020	WolfGang Neumuller		202
Reporting of CFPA Europe by Commission members MIC – Marketing & Information Commission Difficult period but trying to be active updating the website / newsletter There are 15 members from 12 countries in the MIC meeting in Jan 2020 and one meeting on 22nd Oct 2020 New members should consider joining the MIC This last year 5 newsletters have been sent these highlight the activity and articles of CFPA-E New section in the newsletter as to how members are managing their work in the current crisis News items from members has increased. Certain chapters on the website have been improved and the WG to improve the website which is considered not bad but could improve Update all marketing materials to include new members Feb 2020 was the first internal newsletter feedback was good and another one is being prepared. Participation to conferences, 1. Firex London 2019		forwar	ded by YK and this list v	will be forward	ed wit	th these	minutes	. If the mem	bers appro	ve, we
MIC – Marketing & Information Commission Difficult period but trying to be active updating the website / newsletter There are 15 members from 12 countries in the MIC Meeting in Jan 2020 and one meeting on 22 nd Oct 2020 New members should consider joining the MIC This last year 5 newsletters have been sent these highlight the activity and articles of CFPA-E New section in the newsletter as to how members are managing their work in the current crisis News items from members has increased. Certain chapters on the website have been improved and the WG to improve the website which is considered not bad but could improve Update all marketing materials to include new members Feb 2020 was the first internal newsletter feedback was good and another one is being prepared. Participation to conferences, 1. Firex London 2019	<u> </u>									301700.
 Difficult period but trying to be active updating the website / newsletter There are 15 members from 12 countries in the MIC ! meeting in Jan 2020 and one meeting on 22nd Oct 2020 New members should consider joining the MIC This last year 5 newsletters have been sent these highlight the activity and articles of CFPA-E New section in the newsletter as to how members are managing their work in the current crisis News items from members has increased. Certain chapters on the website have been improved and the WG to improve the website which is considered not bad but could improve Update all marketing materials to include new members Feb 2020 was the first internal newsletter feedback was good and another one is being prepared. Participation to conferences, 1. Firex London 2019 			3							
newsletter There are 15 members from 12 countries in the MIC ! meeting in Jan 2020 and one meeting on 22 nd Oct 2020 New members should consider joining the MIC This last year 5 newsletters have been sent these highlight the activity and articles of CFPA-E New section in the newsletter as to how members are managing their work in the current crisis News items from members has increased. Certain chapters on the website have been improved and the WG to improve the website which is considered not bad but could improve Update all marketing materials to include new members Feb 2020 was the first internal newsletter feedback was good and another one is being prepared. Participation to conferences, 1. Firex London 2019	6a	MIC -	Marketing & Informati	on Commissi	on					
 ! meeting in Jan 2020 and one meeting on 22nd Oct 2020 New members should consider joining the MIC This last year 5 newsletters have been sent these highlight the activity and articles of CFPA-E New section in the newsletter as to how members are managing their work in the current crisis News items from members has increased. Certain chapters on the website have been improved and the WG to improve the website which is considered not bad but could improve Update all marketing materials to include new members Feb 2020 was the first internal newsletter feedback was good and another one is being prepared. Participation to conferences, 1. Firex London 2019 		■ Dif	ficult period but trying to	be active upo	dating	the wel	osite /			
 New members should consider joining the MIC This last year 5 newsletters have been sent these highlight the activity and articles of CFPA-E New section in the newsletter as to how members are managing their work in the current crisis News items from members has increased. Certain chapters on the website have been improved and the WG to improve the website which is considered not bad but could improve Update all marketing materials to include new members Feb 2020 was the first internal newsletter feedback was good and another one is being prepared. Participation to conferences, Firex London 2019 										
 New members should consider joining the MIC This last year 5 newsletters have been sent these highlight the activity and articles of CFPA-E New section in the newsletter as to how members are managing their work in the current crisis News items from members has increased. Certain chapters on the website have been improved and the WG to improve the website which is considered not bad but could improve Update all marketing materials to include new members Feb 2020 was the first internal newsletter feedback was good and another one is being prepared. Participation to conferences, Firex London 2019 		- ! m	neeting in Jan 2020 and	one meeting of	on 22 ¹	nd Oct 20	020			
 This last year 5 newsletters have been sent these highlight the activity and articles of CFPA-E New section in the newsletter as to how members are managing their work in the current crisis News items from members has increased. Certain chapters on the website have been improved and the WG to improve the website which is considered not bad but could improve Update all marketing materials to include new members Feb 2020 was the first internal newsletter feedback was good and another one is being prepared. Participation to conferences, 1. Firex London 2019 										
 activity and articles of CFPA-E New section in the newsletter as to how members are managing their work in the current crisis News items from members has increased. Certain chapters on the website have been improved and the WG to improve the website which is considered not bad but could improve Update all marketing materials to include new members Feb 2020 was the first internal newsletter feedback was good and another one is being prepared. Participation to conferences, 1. Firex London 2019 				, ,			hliaht the	9		
 New section in the newsletter as to how members are managing their work in the current crisis News items from members has increased. Certain chapters on the website have been improved and the WG to improve the website which is considered not bad but could improve Update all marketing materials to include new members Feb 2020 was the first internal newsletter feedback was good and another one is being prepared. Participation to conferences, 1. Firex London 2019 			•			3	9			
 their work in the current crisis News items from members has increased. Certain chapters on the website have been improved and the WG to improve the website which is considered not bad but could improve Update all marketing materials to include new members Feb 2020 was the first internal newsletter feedback was good and another one is being prepared. Participation to conferences, 1. Firex London 2019 			•		mem	bers are	managi	na		
 News items from members has increased. Certain chapters on the website have been improved and the WG to improve the website which is considered not bad but could improve Update all marketing materials to include new members Feb 2020 was the first internal newsletter feedback was good and another one is being prepared. Participation to conferences, 1. Firex London 2019 										
 Certain chapters on the website have been improved and the WG to improve the website which is considered not bad but could improve Update all marketing materials to include new members Feb 2020 was the first internal newsletter feedback was good and another one is being prepared. Participation to conferences, Firex London 2019 					d.					
 improve the website which is considered not bad but could improve Update all marketing materials to include new members Feb 2020 was the first internal newsletter feedback was good and another one is being prepared. Participation to conferences, 1. Firex London 2019 						proved	and the	WG to		
 Update all marketing materials to include new members Feb 2020 was the first internal newsletter feedback was good and another one is being prepared. Participation to conferences, Firex London 2019 										
 Feb 2020 was the first internal newsletter feedback was good and another one is being prepared. Participation to conferences, 1. Firex London 2019 										
another one is being prepared. Participation to conferences, 1. Firex London 2019								and		
Participation to conferences,1. Firex London 2019		-								
1. Firex London 2019			• • • • • • • • • • • • • • • • • • • •							
		■ Da	rticination to contarance	76.				1		
Fire Safety Conference Bologna		■ Pa	•							



Point	Notes	Who	Deadline
	 3. Fire safety North – Manchester 4. Belgrade 5. VDS Conference Dec 2019 6. Fire safety Conference Istanbul 7. Fire Safety Fair in Spain in Feb 2020 8. Fire Safety Conference in Athens in 2020 LinkedIn Internal LinkedIn group has been started not as active as we had hoped by TA released information every week and hopefully this will build at this moment CFPA-E is not active in social media. 		
6b	SC – Security Commission		
	 Due to Covid 19 there was no meeting in the spring but there was an on-line meeting Working on 2 main guidelines 1. SG for businesses how companies could protect their businesses using potential risks and existing security measures. This is one in two steps: How serious / damaged or loss could appear The likelihood of an event The first plus the second produces the classification of the business and this indicates the measures that should be taken to protect the business Final draft is being read and will be sent out to all members at the end of the year Guidelines for the prevention of arson. This is an old guideline it has been revised with more fire prevention material about the motivation of arsonists, measures of what to do and checklists to indicate the risks. Draft is in final process and this will also be sent out at the end of the year. Next year the SC will be looking at training and the guidelines for cyber security. 		
6c	 GC - Guideline Commission No meetings since Bologna a year ago, but there are three 		
	guidelines currently being worked on. 1. Procedure to identify CFPA-E Fire Safety Specialist in Building Design 2. Fire safety for short term renting 3. Fire safety in Schools • Also working with revisions to other guidelines 1. Fire safety for the elderly in residential Homes 2. Fire procedures for temporary buildings on construction sites • Small updates to 5 other guidelines		
6d	MC - Management Commission		
	No meeting in March2 meetings after on in July and one is Sept 2020		
	Enquiry to all members about the direction for 2022-2023. This new strategy will be discussed at the GA on Friday.		
	Members want us to continue with the existing platforms TC,SC, MIC, GC NHG but we also need to open up still a European organisation but		



Point	Notes	Who	Deadline
	will open up for other countries that do not have such an organisation. There may also be Ambassadors and supporters.		
	MC will work hard with meetings in Oct Nov and January and we all		
	meet in Slovenia for the GS 2021 in June		
	MC has decided that Vds Netherlands can be an associate member. Macedonia have applied for B" membership and this will be discussed		
	at GA on Friday		
	MOU with CTIF and FEU has been updated.		
6e	Natural Hazards		
	1. No details		
7	Future dates	1	
	Future "Commission & MC weeks" – and future General Assembly (GA)		
	Year Week Meeting and Place		
	2020 19-22 October Commission meetings (online)		
	2020 23 October GA 2020 (online)		
	2021 15-19 March Commissions & MC, Lisbon, Portugal 2021 9-10 June GA 2021 in Ljubljana, Slovenia & conference		
	2021 18-22 October Commissions & MC, Athens, Greece		
	2022 14-18 March Commissions & MC, Brussels, Belgium		
	2022 May or June (tbd) GA 2022 London UK		
	2022 10-14 October Commissions & MC, Oslo, Norway		
	2023 13-17 March Commissions & MC, Linz, Austria		
	2023 May or June (tbd) GA 2023 tbd		
	2023 9-13 October Commissions & MC, Hvidovre, Denmark		
	2024 11-15 March Commissions and MC, Istanbul, Turkey 2024 May or June (tbd) GA 2024 tbd		
	2024 May of Julie (Ibd) CA 2024 Ibd 2024 21-25 October Commissions and MC (Poland?)		
8	Additional Courses		
	Members were reminded that additional courses can be added by	Everyone	March
	one member suggesting a course and two other countries supporting that application		2021
	If members can submit these early, then members can be		
	informed well before the TC meetings. It was also stressed that before additional courses are added it may make sense to look		
	through the templates of the existing courses to see if any are		
	close to the course that is sought.		
	Slovenia asked about the following courses		
	Equipment for active Fire Protection		
	Residential Homes		
	It appears that Norway Spain Slovenia and Czech Republic are all		
	interested in these courses, so the quorum has been reached. If they can all get together [Remote or by Phone] to produce a template for the course and this can be submitted in March at Lisbon.		



Point	Notes	Who	Deadline
9:	Further discussions – as Part of AOB There was an active debate following a question to the group from IS concerning how members were dealing with online training Vs conferences and is there any evidence that these sorts of courses work MRG stated that Cepreven is doing this and after some discussion she said she would get the technical details to IS JB just mentioned in the UK Qualifications [exams] must be done in person, but that is just the UK other countries can decide for themselves.	MRG	
	Georges had a question on EQF and JB undertook to send him all the templates and copies of the IQA / EQA and centre handbook which he had not yet received. This has been completed	JB	Oct 2020

There being nothing further to discuss the meeting was closed. Unless notified the next meeting will be in Lisbon 15-19th March The training Commission will meet on Wednesday 17th March 2021. Members of the commission are encouraged to make their travel arrangements to attend the Common Dinner on Tuesday 16th March, the evening before the TC meeting which will be 0900 to 1700