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| **1.26 Business Continuity Planning** | |
| Level | 4 |
| Duration | Minimum of 12 hours |
| CFPA-E Points | 12 |
| Aim | To provide learners with an understanding of the risks, impacts and possible solutions for a variety of incidents including, but not limited to fire, loss of critical equipment/personnel, denial of access, flood and theft |
| Target Public | Those responsible for continuity planning in their organisation’s operations involving fire safety and safety of the employees in the event of a disaster, incident or serious loss |
| Pre-requisites | None |
| Progression | Courses from the CFPA qualifications framework to broaden knowledge |
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| Learning Outcomes | Upon successful completion of the course learners will be able to: |
|  | Appraise and evaluate critical risks to a business |
|  | Select appropriate codes and guidelines in order to ensure proper crisis management in the area of planning and organisation |
|  | Produce a plan to allow the business to continue operating during and after a critical event |
|  | Compose recommendations to the business to plan for events and to mitigate the effects of those events on the business |
|  | Prioritise the requirements to guarantee constant and smooth operations within the organisation  Direct internal and external communication of requirements |
|  | Co-ordinate the need for continuous monitoring and evaluation of the business continuity management plan  Co-ordinate the verification of the plan  Design and implement corrective actions |
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| Related Guidelines | 1 F; 19 F |
| Assessment | A practical and / or written assessment in the area that is designed for 30 minutes in duration |
| Qualifications | Attest  Optional subtitle Business Continuity Planner CFPA-E |