

MINUTES

DRAFT

CFPA Security Commission
32nd meetingIntended as presence meeting, Brussels
2022, 15th MarchStart of the meeting: 10.30 h CET
(scheduled until 18.00 h)

1	Organisational.....	2
1.1	Approval of the Agenda for the 32 nd Meeting.....	2
1.2	Approval of the Minutes of the 31 st Meeting	2
1.3	Membership CFPA SC and Participation	2
1.4	General Assembly	3
1.5	Management Committee	3
1.6	Training Commission	3
1.7	Guideline Commission	4
1.8	Marketing and Information Commission.....	4
2	Current Work of SC.....	4
2.1	Security Guidelines for Businesses	4
2.2	Arson Document.....	5
3	Next Projects.....	5
3.1	Security Guidelines for Museums – Revision.....	5
3.2	SSF Cyber Security	5
3.3	Overview/List of European Standards.....	6
3.4	List of National regulations.....	6
3.5	Safe Emergency Exit Doors	6
4	News and Reports from SC Members	7
4.1	General	7
4.2	Projects and Plans.....	8
4.3	Document on Quality and Revisions	9
4.4	Supplemented items.....Fehler! Textmarke nicht definiert.	
5	Changes and Additions	10
6	Overview of the SC Developments	10
7	Next Meetings	13

MINUTES

DRAFT

CFPA Security Commission
32nd meeting

1 Organisational

1.1 Approval of the Agenda for the 32nd Meeting

file: [22006 AGENDA CFPA-E_SC_32_Brussels FINAL 22-02-15.docx](#) (uploaded to cfpa-e.eu)

The Agenda for the 32nd meeting was confirmed and approved by members of SC. It was agreed to address the matter of CFPA-E Ambassadors in the same context as Tommy's report of the Management Committee. (The matter was raised from Finland).

The following amendments was also accepted if SC have enough time in the end of the meeting

- Security Report VdS 3892 (Item 6.1)
- Guideline for Automated Teller Machines VdS 5052 (Item 6.2)

1.2 Approval of the Minutes of the 31st Meeting

file: [21016 MINUTES CFPA-E_SC_31_Athens.pdf](#) (uploaded to cfpa-e.eu)

The Minutes of the 31st Meeting was accepted with no comments by SC

Note: Of course in topic 1.2 it must read "The minutes are confirmed." (not "The agenda...").

1.3 Membership CFPA SC and Participation

Members of CFPA SC:	mobile number	participating
- Bruno Pinto, PL, APSEI		No
- Anna Villani, Italy, AIAS	+39 349 6779 350	No
- Ingeborg Schlosser, Germany, VdS (Chair)	+49 173 8894 483	Yes
- Jeanine Driessens, Belgium, ANPI	+32 472 1001 09	Yes
- Jesper Florin, Denmark, DBI	+45 513 5370 7	No
- John Briggs, UK, FPA	+44 753 5457 123	No
- Lauri Lehto, Finland, SPEK (Vice Chair)	+35 840 3583 810	Yes
- Mirna Rodríguez, Spain, Cepreven	+34 618 7167 77	Yes
- Paulus Vorderwülbecke, Germany, VdS	+49 173 8894 516	No
Per Klingvall, Sweden, SSF	+46 703 0168 05	No
- Peter Brun, Swiss, Swiss Safety Center	+41 799 4796 89	Yes
- Peter Sääv, SSF		Yes
- Oguz Erkul, Turkey, fppa	+90 532 375 2575	No
- Tommy Arvidsson (director CFPA)	+44 795 0294 146	Yes

CNPP: France has not nominated a member for the Security Commission meetings and is asked to name a colleague for participating.

Jeanine is about to retire and the appointment to the next meetings is expected to be confirmed.

The meeting was also attended by additional people from Finland (Mika Gröndahl) and Belgium (Christopher Boon), who were taking a part in the SC work and getting familiar with the activities.

MINUTES

DRAFT

CFPA Security Commission
32nd meeting

Peter will continue to replace Per at the SC meetings from Sweden.

Due to the new participants, everybody that were present was asked to introduce themselves.

Special thanks to Lauri for taking the minutes this time.

2 Reports from CFPA Europe

2.1 General Assembly

Nothing new to report at the moment.

The next meeting is coming up in London in May 2022 (18th of May). GA has not been able to meet face to face in recent years because of the situation with COVID-19 in Europe. Persons who are taking part in GA meetings will have an opportunity to participate in the FIREX and IFSEC Fair that take place at the same time in London.

2.2 Management Committee

There have been two meetings since Athens.

The MC prepares action on how CFPA-E and Commissions want to act to reach the strategy. Depending on the situation, consider how to achieve the objectives in line with the strategy.

New member: Albania (Fire protection and Rescue association) to be as a B2 member. Have not been active organization but a party that would want to be an A1 member in the future.

In September 2021, the director Tommy Arvidsson had online meetings with interested organisations outside Europe (South Africa and Indonesia) negotiating license agreements as CFPA-I is not working well at the moment.

About the CFPA-E Ambassadors:

The ambassadors are to create a network for the exchange of information of and with CFPA-E and it is an opportunity for people to participate in networking activities around Europe. There are currently 118 ambassadors in all countries.

Finland asked for experiences of Ambassador's activities and how the backgrounds of the individuals have been monitored. This is because there is already experience with people who cannot be considered reliable representatives and could take advantage of a title that would not necessarily meet the objectives of the CFPA-E. Because of that it was asked to have a process plan on how to handle the information of ambassadors and how to act in a problematic situation.

It was discussed at the meeting that the matter would be monitored on a country-by-country basis and that if the rules were broken, the person who break the rules could be dismissed, and this need to be informed to CFPA-E.

In the future, it will be considered whether it would be possible to obtain more detailed information about the applicant. The matter will be discussed at a meeting of the Management Committee.

On Thursday, Tommy is having a meeting with the new director for Fire Safe Europe (from Italy) that is working on fire safety in buildings.

Tommy has been and will be active at the exhibitions in the member countries together with the member organisations.

MINUTES

DRAFT

CFPA Security Commission
32nd meeting

2.3 Training Commission

There is a process to do an internal (yearly) and external quality audit (every 4 years) about trainings that held in each country.

Auditions between members have started two years ago and this work and co-operation shall continue in the future.

2.4 Guideline Commission

A lot of different guidelines are in the works and in the update. Among other things it is reported that: Guideline of fire safety in schools is finalised.

There will be an update for Fire Safety Engineering and the matter is ready but GC still have to vote about on working with this material in the future.

Heli from Finland will give a presentation on hot work guidelines in the GC-meeting this week.

The topic on Emergency and Panic devices will be discussed in GC following the input from SC (as discussed in the last SC-meeting).

2.5 Marketing and Information Commission

The template for creating CFPA guidelines has been uploaded to cfpa-e.eu (*22001 Guideline_Template_2021_16-12-2021.docx*).

A new CFPA-website is under development. Mirna presented the new design and functionalities.

- Website has been made simpler for the user and the pages more attractive.
- Old pages are not structurally the best for information and for the customer.
- The three main action areas are more clearly visible on the front page (Fire safety, Security, Natural hazards).
- Working with the website there is a small working group that have members from Finland, Spain, Denmark, Germany, Belgium, Greece and Portugal.

Other topics:

- More news will be needed on the website in the future.
- Members of SC should also report on upcoming events.
- Brochures on the activities of CFPA-E and about Ambassadors have been prepared for various events. The material can be downloaded from the CFPA-E website

3 Current Work of SC

3.1 Security Guidelines for Businesses

file: [22004 Security Guidelines for Business final layout.pdf](#) (uploaded to cfpa-e.eu; published for comments under file name *DRAFT_cfpa_12_2022-S.pdf*)

All content discussed in Athens has been put into the document. Further some product classes delivered by the Norwegian participant of EG5 (Arve Haug) had been implemented.

The document has been put into the final layout and it has been sent to all CFPA-members for comments until 15th March 2022.

MINUTES

DRAFT

CFPA Security Commission
32nd meeting

Before the SC meeting we received one comment to be considered:

"My suggestion is to include the general situation of critical infrastructures and essential services in the examples of Security Classes."

SC does not consider it to be on the scope or agenda of that document. Ingeborg is preparing an answer.

Approval for endorsement will also be asked from Insurance Europe (IE). The relevant expert group EG5 has already formulated its recommendation regarding the Security Guidelines. So it is expected that the Prevention Forum (PF) of IE will follow this recommendation. This affects the release a bit but is better to be done at this point so that the layout does not need to be fixed later.

Peter Brun accepted to write a news for the publication of the document.

Release is scheduled to shortly after May 24, 2022 (meeting date of the PF).

3.2 Arson Document

file: [21020 Guidelines Arson Document 01-2021-S_DRAFT.pdf](#)

The document has been sent to all CFPA-members for comments until 15th March 2022.

Three comments have been received before the meetings, which were discussed at the meeting. As a result:

- the year is to be changed to a documentary (from 2021 to 2022)
- the text at the start of the document will be replaced with other version without an exact figure (compared to the security guideline for businesses)
- a typo is corrected in the table (word: higher)

Document is approved and will be forwarded. GA should also be informed, not only new publications but also about updated guidelines.

After the meeting, Ingeborg and Mirna will make sure that the guideline is published on the website

Ingeborg presented a draft of the news for the information about the publication of the updated guideline which was approved for publication (22008 News on Guideline for Arson Prevention-draft 2022-03-15.docx).

4 Next Projects

4.1 Security Guidelines for Museums – Revision

file: [21009 Guidelines Museums after 30th SC- with new foreword - FINAL DRAFT.doc](#)
(uploaded to cfpa-e.eu)

No comments from SC were received. And PF has also decided positive on the IE-endorsement.

So the document will be given to layout and will be published.

As agreed in our 31st meeting a short notice (news) to introduce the new document on the web page will be written by Ingeborg and given to Mirna. Ingeborg presented the draft of the news. The text was approved in the meeting (22009 News on Guideline for Security in Museums-draft 2022-03-15.docx). The document number (5) was added to the text, the year is also updated in the title of the document (05: 2022).

MINUTES

DRAFT

CFPA Security Commission
32nd meeting

4.2 SSF Cyber Security

current version: [18032a CFPA SSF 1101 Edition 1, SSF Cyber Basic - commented Vw.pdf](#),
([18032 CFPA SSF 1101 Edition 1, SSF Cyber Basic.pdf](#) – uploaded to cfpa-e.eu)

The document was discussed in our 31st meeting.

Some minor changes were agreed (cf. [21016 MINUTES CFPA-E_SC_31_Athens.pdf, item 4.2](#)). Per agreed to provide a word file on the guidelines so we can execute the changes and that the file may be transformed into CFPA layout.

The file was not discussed at the meeting as it wasn't available at the moment. The word document will be sent to Ingeborg and Paulus after the meeting and the minor fixes presented earlier will be made by Paulus. Then the document will be sent to SC and also for comments to all CFPA-members and for official hearing.

4.3 Overview/List of European Standards

During the 31st meeting it was decided to create an overview on European guidelines/standards dealing with security issues (CFPA topics – to provide information to our customers).

Per took the task to prepare the list of security standards.

Further Jeanine and the other SC-members may check in their companies if they already have such a list or pre-work on such lists they can provide to Per.

Per is asked to present his preparations as far as yet given.

The aim is to gather information on which topics are related to European standards. This compilation would be desirable in order to clarify the themes and topics of security related to the guidelines and European standards

However, as discussed, the challenge is compiling and maintaining the information of standards. It was questioned is it too complicated and should CFPA-E create that kind of list of standards. It was also considered whether and how national requirements and standards are considered.

As a result of the discussion, the purpose is to create a grouping of different standards. Peter from Sweden is working to prepare a proposal for the next meeting. SC will continue with this matter in the next meeting.

4.4 List of National regulations

During the 31st meeting it was decided to create an overview on national regulations regarding fire safety. It was decided to prepare such an overview also for security regulations.

Jeanine volunteered to draft a questionnaire that has to be answered by all members, so we can elaborate this overview.

As far as given SC-members are asked to discuss such questionnaire during the meeting.

Jeanine has provided everyone the draft of the survey before 31st meeting

Lauri had sent the first version of answers and it was discussed and agreed that the draft is ready to be sent to all members.

Clarification regarding the meaning of the topic: "mobile alarm systems" was discussed and the same meaning in other words is "vehicle alarms systems".

Jeanine collects materials from each member before next meeting.

MINUTES

DRAFT

CFPA Security Commission
32nd meeting

4.5 Safe Emergency Exit Doors

During the last meeting (item 4.5) we wondered if we should work on the merging of two “emergency exit guidelines”.

Proposal of SC was: The questions shall be answered by the GC to check, if such a guideline is needed at all. If 5 countries say “yes” to the document, of course GC should work on it. Decision of SC: In the Guidelines from the GC, there shall be no security chapter for the emergency. However, a cross-reference from the fire and escape documents to the security documents are reasonable. The Security document refers already to the fire-document. Vice-versa should also be the case.

Ingeborg has check this with the GC. The result is: the draft from GC only deals with fire, possible interactions and problems with security aspects are mentioned and a cross-reference to the security document will be done.

Both guidelines are still seen as important and neither should be removed. Both have different point of view to the subject.

5 News and Reports from SC Members

5.1 General

The members reported about their activities, especially with regard to the current national situation (Corona).

In Belgium a ministerial initiative supports the professional recognition of locksmiths – ANPI will be involved in this scheme. ANPI (Jeanine) will send a link to SC members so that document can be attached to the Minutes after the meeting – Christopher Boon, ANPI: a short explanation of the new Belgian “locksmiths authorization system”.

After repeatedly reported abuses by mala fide self-improvised locksmiths, the Belgian associations of professionals in the sector reacted with the adoption of a code of conduct and an inspection system by a third party organization (ANPI). Coordinates of bona fide authorized locksmiths are officially listed on the website of the Ministry of Economy in charge of consumer protection.

Spain is planning to provide course of security of museums. Also planning to publish translated version of security guideline for museums. A lot of training is still done remotely online, and the events are mostly webinars

In Switzerland, the government has decided to ease COVID-19 restrictions and the use of masks. The use of masks will continue, at least in public transport. Trainings and meetings are going to be hybrid, online and face to face in the near future. In this case the time with Covid-19 has teached some good things to everybody.

In Sweden, many people still have Covid-19 and the number have not been decreasing. Otherwise, the crisis in Ukraine has received media attention and the coronary situation has received less attention.

SSF works a lot on the digital side and has published smart secure home guides for customers to act more securely in their homes. It's meant for everybody for understanding the risks.

Work is being done on IoT Product Surveillance and to inform consumers about safety of products. The desire to find ways and solutions used in more than one country. There has been also a problem with cyber security and cyber-attacks have occurred in Sweden. In addition, more information is needed on the safety of electrical installations.

Cyber-disturbance was also highlighted in other member countries. To add on the discussion of safety on IoT products: VdS provides certification for professional products (according to VdS 3836).

MINUTES

DRAFT

CFPA Security Commission
32nd meeting

The COVID 19 situation in Germany is still very difficult, and number of cases are rising. However, the restrictions are to be changed. There have been, and will be in the future, online seminars but there are clients that are interested to have the possibility to attend also face to face.

About held courses, technical and management cycle trainings have been provided on a regular basis, regularly a couple of times in a year. To mention about new courses, information security courses for insurance companies and consultants are taking place in Germany. Focus is for certification of companies also and consultants.

In Finland the crisis in Ukraine has strongly replaced the main interest rate information and has taken an attention as a general public concern, reflected in issues of civil protection and public preparedness and the need for guidance.

The Covid-19 situation was easing from the beginning of the year, but the numbers of those affected have remained stable and quite high. However, restrictions have been reduced. For example, the remote working recommendation is not valid and public events can be organized and the use of masks has been considered. Hybrid work will not go away, and face-to-face opportunities will continue to be offered, but online participation will also remain in use. Otherwise, in the case of the Covid-19, the overall situation has generally followed the rest of Europe.

It has also been pointed out that the Covid-19 period has affected the availability of products, which also affects the security and safety of properties and the maintenance of hardware technology. There is a shortage of products (FDS Systems and central units for an example) and the availability also challenges the safety sector as well as fire safety products.

5.2 Projects and Plans

The members are asked regarding upcoming as well as implemented projects and plans.

- SC decided to work on Guidelines for Households.

It was decided to circulate the German *Guidelines for Households*.

As this document currently is in revision by the German insurers (ready by 75 %) it is proposed to wait for a final version. This was accepted in the meeting.

The rule currently valid has been uploaded cfpa-e.eu ([21019 Security Guidelines Households \(de, VdS 0691\).pdf](#))

SC will get back to this matter in the next meeting. Ingeborg briefly introduced the content to everyone. A new version is expected to be reviewed later in 2022.

- Regarding the proposal of Spain to work on Security Guideline for Stadiums, Theatres, etc. (Mirna announced to check for an English version) the members were asked to check, if national requirements on the topic are given.

The members are asked to report.

In the SC meeting it was discussed if there is a need for guideline and how much there is guiding material already available in different countries.

The situation was the same in many countries: guidance is available on the organizing public events, but these guidelines do not apply specifically to the technical security solutions. These guides are common for managing people and emergency exits.

It was also stated in the discussion that if one wants to consider technical aspects of the topic, the implementation and construction are strongly regulated and there are requirements in each country, as well as in European standards.

MINUTES

DRAFT

CFPA Security Commission
32nd meeting

It should also be considered whether there is already material on the subject in the CFPA-E guidelines already published, e.g. "Security guidelines for businesses" as well as "Safe emergency exits".

As there is no real need in the market identified for security guidelines for stadiums as well as for theatres, SC decided not to work on specific guidelines for these applications.

- The proposal of Switzerland to work on a document dealing with *Fire Prevention and Security at Work* has been discussed.

Peter mentioned that there is the same problem with aim to create a guideline for the security at work than it was with security in stadiums.

SC identified as an important topic for various applications the conflicting aims of fire safety/evacuation and intrusion protection with regard to emergency exits.

It was decided that the Guideline: Security Guidelines Emergency Exit Doors in non Residential Premises CFPA-E Guidelines No 06:2014 S is for everybody to read before the next meeting.

It was noted that there is more than one guideline already for exit devices and guidelines that are already in place for security arrangements, risk management and safety planning. Lauri suggested that for the next meeting everybody would check the CFPA-E security guidelines if there is a way to create cross references or combine a common guideline to handle the security measures for different environments such as offices and stadiums, the guideline would be based on a risk assessment of different environments. This matter would be discussed in the next meeting.

- The Swedish proposal to work on *Security Rules for Working at Home* was confirmed by SC in the last meeting. We decided to all collect appropriate materials.

The purpose of the guide should be specified. First ideas:

- Focus strictly at Working at home.
- Target group: Employees and companies
- Topics: risk analysis and measures (mechanical/organisational/cyber security)
- Maybe similar to "Protection of Business Intelligence"

In Finland there are cyber security guidelines for homes, workplaces and professionals made by TRAFICOM. They are already available in English on the website, Lauri will send a link to everybody after the meeting. There are also guidelines on digital security in the building that have been published from Finnish organization Rakennustieto. The guidelines are for customers, designers and property managers.

Ingeborg suggested that Paulus prepare a draft of possible guideline (only rough structure) and each member of SC contributes to compiling the material available on the subject. At the next meeting, the structure and topics of the Guideline and the continuation of the work will be decided together.

5.3 Document on Quality and Revisions

SC has discussed the results of the checks of existing guidelines done by Jeanine, Peter from Switzerland and Mirna and decided on the further procedures.

- Protection of empty buildings (Jeanine volunteered to have a look on the document No 2)

Jeanine presented the updated version of the guideline at the meeting. There is no major changes to the text content, only small parts re-written. Changes to the structure has been

MINUTES

DRAFT

CFPA Security Commission
32nd meeting

made to make the topics and the structure of the document more consistent to read. The topics and title levels have been updated.

The guideline has been requested in Belgium to be translated.

Jeanine will send the document to SC by email so everyone can do comments before the end of July 2022.

- Electronic security systems for empty buildings (Peter from Switzerland volunteered to have a look on the document No 3)

Chapter 3.2 was reviewed and discussed together. It was noted that the part of the text requires rewriting to meet modern requirements. Peter from Sweden promised to rewrite a paragraph of text that was seen to be in need of updating

The CFPA-E Guideline “Electronic Security Systems for Empty Buildings”, CFPA-E Guidelines No 03:2010 S was proposed to be integrated into the guideline “Protection of Empty Buildings”, CFPA-E Guidelines No 02:2010 S (most suitable probably into para 14.4 of No 2/S). Peter from Switzerland promised to make a proposal for the next meeting.

- Guidance on keyholder selections and duties (Mirna volunteered to have a look on the document No 4)
Mirna will have a proposal of the document to be presented in April 2022.

SC has decided to check also the following guidelines:

- Developing Evacuation and Salvatiage Plans for Works of Art and Heritage Buildings: Jeanine/Christopher volunteered to have a look on the document No 7. Results will be discussed in the next meeting.
- Protection of Business Intelligence (document No. 10): This document has finally been endorsed by IE. Ingeborg volunteered to check if a revision is necessary, put it in the new layout and propose a news text. Results will be discussed in the next meeting.

6 Changes and Additions

6.1 Security report – VdS 3892

Ingeborg presented a draft of the VdS security report and will send it to members of SC (in German). The document is a questionnaire that deals with rental, storage and exhibition of works of art and the related risks and measures in specific cases. Before the next meeting everyone can have a look at it and in the next meeting it will be decided whether to start working as a CFPA-E guideline.

6.2 Guidelines for Automated Teller Machines - VdS 5052

Ingeborg presented a draft of the VdS security guideline and will send it to members of SC (in German). Before the next meeting everyone can have a look at it and in the next meeting it will be decided whether to start working as a CFPA-E guideline.

6.3 List of Ratified Guidelines

List to be updated by Paulus.

MINUTES

DRAFT

CFPA Security Commission
32nd meeting

7 Overview of the SC Developments

The following programmes and developments are served by CFPA SC.
(updated before the 32nd meeting)

Item	Name	File	Status	To do
3.1	Security Guidelines for Businesses	DRAFT_cfpa_12_2022-S.pdf	Waiting for IE-endorsement; final preparations	layout, publication
3.2	Arson Document	21020 Guidelines Arson Document 01-2021-S_DRAFT.pdf	final preparations	layout, publication
4.1	Security for Museums	21009 Guidelines Museums after 30th SC- with new foreword - FINAL DRAFT.doc	Final preparations	layout, publication
4.2	SSF Cyber Security	18032a CFPA SSF 1101 Edition 1, SSF Cyber Basic - commented Vw.pdf	discussion	in process
postponed	Coordination of Training Courses	no working document	discussion	in process
postponed	Trainings on Cyber Security	no working document, yet	discussion	in process
postponed	Guideline Packages (Permanent Topic)	19008 CFPA Guidelines, Target Groups SC.xlsx	reworked	finalised (for now)
postponed	Training Alignment	19023 training content (example) Security-Technical-Cycle.xlsx	discussion	in process
Template	Guidelines	22001 Guideline_Template_2021_16-12-2021.docx	information	basic file to be used
Guidelines No 11	Cyber Security for Small and Medium Enterprises	18012 Guidelines Cyber Requirements.pdf	published	–
Guidelines No 10	Protection of Business Intelligence	16022 Guide for Business Intelligence in Companies.pdf	published	– Need to be updated (5.3) to be checked by Germany

MINUTES

DRAFT

CFPA Security Commission
32nd meeting

Guidelines No 9	Metal Theft	17002 Metal Theft 09-2016-S FINAL.pdf	published	–
Guidelines No 8	Security in Schools	16035 Guidelines Security in Schools 08-2016-S FINAL.pdf	published	–
Guidelines No 7	Developing Evacuation and Salvage Plans for Works of Art and Heritage Buildings	17003 Evacuation and Salvage Plans 07-2015-S FINAL.docx	published	– Need to be updated (5.3) to be checked by Belgium
Guidelines No 6	Guidelines for Safe Emergency Exit Doors (non-residential)	Guidelines Emergency Exit Doors in non-Residential Premises 06 – 2014-S.docx	published	– see previous comments (5.2), previously decided to work on this guide
Guidelines No 5	Guidelines Museums Security	Guidelines Museums 05doc	published	– updated, see previous comments (4.1)
Guidelines No 4	Guidance on Keyholder Selection and Duties	Guidance on Keyholder Selection and Duties 04-2010 110706	published	– note the previous comments (5.3), to be updated
Guidelines No 3	Electronic Security Systems in Empty Buildings	Guidelines Electronic Security Systems _Security Systems Empty Buildings 03-2010-S	published	– note the previous comments (5.3), to be updated
Guidelines No 2	Protection of Empty Buildings	Guidelines Protection of Empty Buildings 02-2010-S	published	– note the previous comments (5.3), to be updated
Guidelines No 1	Arson Prevention Document	Guidelines Arson Document 01-2010-S	published	– updated, see previous comments (3.2)
Guidelines base document	Guidelines for Burglar Resisting Glass Cabinets	GlassCabinets 121017 001	internal document on file	–
Training No 8	Intruder Alarm Systems	14015a Training Template Intruder Alarm Technique 2014-03-27.doc	published	
Training No 7	CCTV Systems	14014a Training Template CCTV 2014-03-27.doc	published	
Training No 6	Physical Security Techniques	14013a Training Template Physical Security 2014-03-27.doc	published	
Training No 5	Perimeter Protection Systems	Training-scope-perimeter CFPA 05 – 2012/S	published	–

MINUTES

DRAFT

CFPA Security Commission
32nd meeting

Training No 4	Management of key and access systems	Training Management Key and Access Systems 04 – 2012-S	published	–
Training No 3	Certified Security Manager	–	published	–
Training No 2	Security, Management Cycle	–	published	–
Training No 1	Security, Technical Cycle	–	published	–
–	–	14007 Security Guidelines Hospitals.docx	shelved until Security Guidelines for Companies are more elaborated	

Finalised guidelines are listed in the document *18026 Table CFPA Security Guidelines.docx (to be updated, cf. item 6.3); to be uploaded to cfpa-e.eu in the new version).*

8 Next Meetings

Upcoming commissions and MC meeting-weeks, -countries and GA-meetings are dated as mentioned below.

Exact days for the SC-meetings are not fixed, but usually SC is scheduled on Monday/Tuesday.

Usually SC will plan 1 or 1.5 days for SC-meeting, depending on the agenda.

To ease the complicate job for the organiser of each meeting week the serious request is formulated that *everybody should react on invitations to meetings or related events.*

An answer (if one *will* participate or *will not* participate) is essentially helpful for the organiser of the event even if participation is not possible.

Future Commissions weeks and host countries

The next SC-meeting is planned for 10 October (starting at 2 p.m.) until 11 October (ending late afternoon).

Year	Week	Meeting and Place
2022	18 May	GA 2022, London
2022	10-14 October	Commissions & MC, Oslo, Norway
2023	13-17 March	Commissions & MC, Linz, Austria
2023	May or June (tbd)	GA 2023, Wallisellen, Switzerland
2023	9-13 October	Commissions & MC, Hvidovre, Denmark
2024	11-15 March	Commissions & MC, Lisbon, Portugal
2024	May or June (tbd)	GA 2024, Istanbul, Turkey
2024	21-25 October	Commissions & MC, Helsinki, Finland