

Guideline No.	Title	Summary	Keywords SC Doc No 18026
1:2010/S	Arson Document	This document provides background information and practical guidance on the prevention and control of arson.	<ol style="list-style-type: none"> 1) arson 2) arson prevention 3) arsonist 4) criminal acts 5) fire precaution 6) fire prevention 7) fire protection equipment 8) malicious acts 9) sabotage 10) security
2:2010/S	Protection of Empty Buildings	This document provides comprehensive information regarding the problems often associated with empty buildings, together with guidance concerning possible safeguards in order to reduce losses from empty buildings, whether due to theft, vandalism or deliberate fire raising (arson).	<ol style="list-style-type: none"> 1) Intrusion 2) Vandalism 3) Metal Theft 4) Fire Protection 5) Perimeter Protection 6) Physical Security Measures 7) Electronic Security Measures 8) Guarding Service 9) Insurers' Requirements 10) Legal Liability
3:2010/S	Electronic Security Systems for Empty Buildings	This document provides guidance on the subject of electronic security systems for empty buildings to assist those considering installing such systems. It supplements the CFPAs publication <i>Protection of Empty Buildings</i> , 02:2010/S.	<ol style="list-style-type: none"> 1) arson 2) arson prevention 3) arsonist 4) criminal acts 5) fire precaution 6) fire prevention 7) fire protection equipment 8) malicious acts 9) sabotage 10) security
4:2010/S	Guidance on Keyholder Selection and Duties	This document gives assistance to owners of electronic security systems at commercial premises in selecting appropriate persons to act as premises keyholders. It also provides guidance on ensuring the safety of keyholders, and keyholders' responsibilities when operating the system or attending the site in response to an activation/fault.	<ol style="list-style-type: none"> 1) ARC 2) Callout 3) Duress code 4) False alarm 5) Intruder alarm 6) Keyholder 7) Reset alarm 8) Securing premises 9) Setting alarm 10) Unsetting alarm

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5:2012/S	Security Guidelines for Museums and Showrooms	This document gives assistance to operators of museums and showroom as well as to risk carrier (e.g. insurers). It helps identifying risks and developing strategies facing these risks.	<ol style="list-style-type: none"> 1) Electronic Security 2) Empty Buildings 3) Fire Protection 4) Guarding Service 5) Intrusion 6) Locks 7) Perimeter Protection 8) Physical Security 9) Security Screen 10) Vandalism
6:2013/S	Security Guidelines for Emergency Doors in Non-Residential Premises	The document assists specialists and end users in selecting suitable means to secure buildings against intrusion via emergency exit doors. They relate to commercial and public premises only and relates specifically to emergency exit doors. Windows and other openings are outside the technical scope of this document.	<ol style="list-style-type: none"> 1) Emergency Exit 2) Escape 3) Security Hardware 4) Exit Route 5) Panic 6) Emergency Exit Doors 7) Emergency Exit Devices 8) Panic Exit Devices 9) Push-bar 10) Touch-bar
7:2016/S	Developing Evacuation and Salvage Plans for Works of Art and Heritage Buildings	The document will help establishments entrusted with works of art such as museums, libraries, archives, and churches to plan for the safe preservation of exhibits in the event of a catastrophic event, when timely action is critical. Others with custody of art property such as warehouses, forwarding companies, galleries and trade exhibition centres will also find the document highly relevant.	<ol style="list-style-type: none"> 1) Museum 2) Church 3) Gallery 4) Library 5) Exhibition 6) Inventory 7) Heritage 8) Disaster plan 9) Emergency plan 10) Salvage
8:2016/S	Guidelines Security in Schools	This document assists those responsible for security in a school (e.g. school managers, school security personnel, authorities, etc.) as well as those wishing to see that students may learn in a safe and productive environment. The scope of the document is to	<ol style="list-style-type: none"> 1) School 2) Educational Institute 3) Arson in Schools 4) Fire Prevention in Schools 5) Burglary in Schools 6) Theft in Schools 7) Violence in Schools 8) Malicious Damage 9) Electronic Surveillance 10) Vandalism

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		provide information and guidance on security aspects in schools, including measures to minimise risks for physical property damage and for asset protection.	
9:2016/S	Metal Theft	At times of high market demand for metal as a result of worldwide economic developments, and the correspondingly high prices available for scrap metal, the theft of metal materials, particularly attached to or outside buildings, such as cable, roofing, raw materials and finished products, causes significant disruption to business and community assets and can even result in injury and death. The problem can be mitigated partly by rigorous controls on scrap metal trading but these should be supported by the type of security options discussed in this guide.	<ol style="list-style-type: none"> 1) Copper theft 2) Lead theft 3) Aluminium theft 4) Cables theft 5) Railway cable theft 6) Metal rolls theft 7) Pipe theft 8) Construction site protection 9) Black market trade of metal 10) Power cable theft
10:2016/S	Protection of Business Intelligence	The readiness of unprincipled individuals and businesses to commit industrial espionage, sabotage and vandalism appears to be on the increase globally. This impacts the victim organisation through damage to competitiveness, market advantage, reputation and staff morale. These guidelines illustrate the risks and the action an organisation must take to protect its business information.	<ol style="list-style-type: none"> 1) business 2) business intelligence 3) counterfeiting 4) e-reputation 5) espionage 6) incident 7) IT system 8) risk management 9) sensitive data 10) sustainability

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11:2018/S	Cyber Security for Small and Medium-sized Enterprises (SME)	<p>Use of state-of-the-art IT to cope with operational, logistic, and technical business processes as well as the access to the internet are indispensable for all businesses. Digitisation and data networking involve new risks to be considered in the enterprise's risk management.</p> <p>These Guidelines are tailored to the needs of small and medium-sized enterprises (SME) and define minimum requirements for information security for them.</p>	<ol style="list-style-type: none"> 1) Cyber Security 2) Data Protection 3) Risk Management 4) Encryption 5) IT System 6) Cyber 7) Information Security 8) GDPR 9) Business Continuity 10) SME